

ANNEX 1(D)

PRESCRIBED GROUPS WHICH MUST BE CONSULTED WHEN PREPARING OR REVISING INTEGRATION SCHEMES; PREPARING DRAFT STRATEGIC PLANS; AND WHEN MAKING DECISIONS AFFECTING LOCALITIES RELATING TO THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014

CONSULTATION QUESTIONS

1. Do these draft Regulations include the right groups of people?

Yes

No

2. If no, what other groups should be included within the draft Regulations?

3. Are there any further comments you would like to offer on these draft Regulations?

The draft regulations would appear to cover the right groups of people in so much as the full list is quite overarching of staff, organisations and the public (residents of board and local authority area).

ANNEX 2(D)

MEMBERSHIP, POWERS AND PROCEEDINGS OF INTEGRATION JOINT BOARDS ESTABLISHED UNDER THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014

CONSULTATION QUESTIONS

1. Are there any additional non-voting members who should be included in the Integration Joint Board?

Yes

No

2. If you answered 'yes', please list those you feel should be included:

For Boards/Local Authorities that are coterminous the '*registered health professional employed and nominated by the Health Board*' should be the Chair of the Area Clinical Forum as they are a democratically elected representative of the clinical professions.

However where there is one health board and several local authorities this would be too onerous a role for one individual.

Where this is the case a workable arrangement will need to be agreed (potentially different for each board depending on organisational structure) that ensures appropriate representation can be afforded at each integration board.

This approach will be essential to provide assurance to the NHS board, within the integrated strategic planning structure that any decisions taken by the joint boards have taken full account of professional advice as appropriate. Those within this professional leadership role, representing the NHS board will need to have a direct line to the most suitable Executive Director with a clearly defined process for effective communication. Engagement and communication structures below this role will also have to be clearly understood by all relevant staff within both organisations.

3. Are there any other areas related to the operation of the Integration Joint Board that should also covered by this draft Order?

The Integration Joint Boards must provide feedback from decisions timeously and be prepared to answer to any decisions effectively and robustly.

4. Particularly in the early stages of the new structures, Integration Boards must work in a manner of complete transparency. This will be essential to ensure that staff within the (parts of) organisations that have integrated and the general public can be reassured that the move towards true and effective joint working has taken place and is beneficial for all.

ANNEX 3(D)

ESTABLISHMENT, MEMBERSHIP AND PROCEEDINGS OF INTEGRATION JOINT MONITORING COMMITTEES ESTABLISHED UNDER THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014

Consultation Questions

1. Do you agree with the proposed minimum membership of the integration joint monitoring committee, as set out in the draft Order?

Yes

No

2. If you answered 'no', please list those you feel should be included:

3. Are there any other areas related to the operation of the integration joint monitoring committee that should also covered by the draft Order?

Work will need to be undertaken in advance of the monitoring committee undertaking its function to ensure that every member of the committee has an equal and shared understanding of the process and required outcomes.

4. Are there any further comments you would like to offer on this draft Order?

ANNEX 4(D)

PRESCRIBED MEMBERSHIP OF STRATEGIC PLANNING GROUPS ESTABLISHED UNDER THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014

CONSULTATION QUESTIONS

1. The draft Regulations prescribe the groups of people that should be represented on the strategic planning group. Do you think the groups of people listed are the right set of people that need to be represented on the strategic planning group?

Yes

No

2. If no, what changes would you propose?

3. Are there any further comments you would like to offer on these draft Regulations?

It is essential that representation around the strategic planning process is not considered to be or treated as tokenistic. Individuals (representatives) on the strategic planning groups need to be well chosen in order that they can carry out the role effectively. Very often the concept of representation is misunderstood by individuals and groups and as such the right contribution is not made. Once again it is essential that members of the strategic planning groups are fully appraised of what is expected of them as individuals in order that they can contribute to the process and speak for the groups that they represent in the correct way.

ANNEX 5(D)



PRESCRIBED FORM AND CONTENT OF PERFORMANCE REPORTS RELATING TO THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014

CONSULTATION QUESTIONS

1. Do you agree with the prescribed matters to be included in the performance report?

Yes

No

2. If no, please explain why:

3. Are there any additional matters you think should be prescribed in the performance report?

Yes

No

4. If yes, please tell us which additional matters should be prescribed and why:

However, there should be some flexibility in the reporting structure to allow for unforeseen issues to be highlighted and the rationale for any deviation from planned activity or change to be fully explained. Although yearly reporting seems quite frequent circumstances can arise that necessitate change within a shorter time scale. This should be allowable as long as a full account is provided.

5. Should Scottish Ministers prescribe the form that annual performance reports should take?

Yes

No

6. If you answered yes, what form should Scottish Ministers prescribe?

The specific form should not be vastly different from current reporting against performance. However as previously mentioned variation and its rationale should be included and encouraged as opposed to being frowned upon.

Without standardised reporting it will be impractical to make comparisons and as such shared learning will not be possible.

7. Are there any further comments you would like to offer on these draft Regulations?