



EUROPE & SCOTLAND
European Regional Development Fund
Investing in a Smart, Sustainable and Inclusive Future



EUROPE & SCOTLAND
European Social Fund
Investing in a Smart, Sustainable and Inclusive Future

EUROPEAN STRUCTURAL AND INVESTMENT FUNDS

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1. ERDF Outputs

1.1 1b-No of ent coop with research institutions

Full Title	Research, Innovation: Number of enterprises cooperating with research institutions
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)1b-No of ent coop with research institutions • (LUPS)1b-No of ent with coop research institutions
Guidance	<p>Number of enterprises that cooperate with research institutions in R&D projects:</p> <ul style="list-style-type: none"> • At least one enterprise and one research institution participates in the project • One or more of the cooperating parties (research institution or enterprise) may receive the support but it must be conditional to the cooperation • The cooperation may be new or existing • The cooperation should last at least for the duration of the project. <p>Enterprise: Organisation producing products or services to satisfy market needs in order to reach profit.</p> <ul style="list-style-type: none"> • The origin of the enterprise (inside or outside of the EU) does not matter • In case one enterprise takes the formal lead and others are subcontractors but still interacting with the research institution, all enterprises should be counted • Enterprises cooperating in different projects should be added up (provided that all projects receive support); this is not regarded as multiple counting • Research institution: an organisation of which R&D is a primary activity • Cooperation can be counted based on either the operations or the participants. <p>This indicator focuses on the enterprises as participants.</p>
Unit	Enterprises
Evidence	<p>For enterprises: Name, registered address including post code, company number. If there is ambiguity in public private status, evidence of profit-making intentions is required.</p> <p>For the collaboration: Letter or other form of agreement (e.g. a memorandum of understanding (MOU) or a contract), which explains what each party's role is in the collaboration, including shared objective and aims. Evidence of outcomes during the operation.</p> <p>For research entity: Name, address, including post code, evidence of primary activity, i.e. charter.</p> <p>Additional Information required for Indicators: For evaluation purposes, additional details about the size of enterprise engaged in collaboration, including Company Registration Numbers (CNRs) and unique identifiers, may be required.</p>

1.2 1b-No of ent support to intro new market pro

Full Title	Research, Innovation: Number of enterprises supported to introduce new to the market products
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)1b-No of ent support to intro new market pro • (LUPS)1b-No of ent support to intro new market pro
Guidance	<p>The indicator measures if an enterprise receives support to develop a 'new to the market' product in any of its markets:</p> <ul style="list-style-type: none"> • Includes process innovation as long as the process contributes to the development of the product • Projects without the aim of actually developing a product are excluded • If an enterprise introduces several products or receives support for several projects, it is still counted as one enterprise • In case of cooperation projects, the indicator measures all participating enterprises • A product is new to the market if there is no other product available on a market that offers the same functionality, or the technology that the new product uses is fundamentally different from the technology of already existing products • Products can be tangible or intangible (incl. services) • Supported projects that aimed to introduce new to the markets products but did not succeed are still counted • If a product is new both to the market and to the firm, the enterprise should be counted in both relevant indicators (see indicator 29 'Number of enterprises supported to introduce new to the firm products') • The boundaries of the market (either geographical or other) are defined by the Managing Authority based on the business activity of the enterprise receiving support. <p>Indicator 1 should also be used where this indicator is used.</p> <p><i>Please note the relation with indicator 29 'Number of enterprises that introduced new to the firm product'. While most classic innovations lead to products new both to the market and to the firm, it is possible that the product is new to the market but not new to the firm, e.g. adapting an existing product to a new market without changing functionality</i></p>
Unit	Enterprises
Evidence	<p>Record of business - Name, address including post code, contact details, company registration number (CRNs) if applicable. Each enterprise should have a unique identifier at operational level during the project.</p> <p>Support claimed through hours supported – record, electronic or paper, of support meeting the minimum threshold verified and signed by a senior member of staff in the enterprise assisted, including time period claimed.</p> <p>Support claimed for direct financial support - documentation demonstrating that value meeting the minimum threshold has been provided to the business, with a unique identifier.</p> <p>Products, processes, services:</p> <ul style="list-style-type: none"> • A self-declaration from the enterprise to confirm the product, process or service is new to the market.

	<ul style="list-style-type: none"> The enterprise should also confirm the date the new product/process/service was launched and should provide further documentation to confirm details of product/process/service, which could include marketing information or literature. If product has not progressed to market, the enterprise should provide information on the status of the product.
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1.3 1b-No of ent supported to intro firm product

Full Title	Research, Innovation: Number of enterprises supported to introduce new to the firm products
EUMIS Titles	<ul style="list-style-type: none"> (H&I)1b-No of ent supported to intro firm product (LUPS)1b-No of ent supported to intro firm product
Guidance	<p>The indicator measure if an enterprise is supported to develop a 'new to the firm' product:</p> <ul style="list-style-type: none"> Includes process innovation as long as the process contributes to the development of the product Projects without the aim of actually developing a product are excluded If an enterprise introduces several products or receives support for several projects, it is still counted as one enterprise. In case of cooperation projects, the indicator measures all participating enterprises to which the product is new A product is new to the firm if the enterprise did not produce a product with the same functionality or the production technology is fundamentally different from the technology of already produced products Products can be tangible or intangible (incl. services) Supported projects that aimed to introduce new to the firm products but did not succeed are still counted If a product is new both to the market and to the firm, the enterprise should be counted in both relevant indicators (see indicator 28 'Number of enterprises supported to introduce new to the market products'). <p>Indicator 1 should also be used where this indicator is used.</p> <p><i>Please note the relation with indicator 28 'Number of enterprises that introduced new to the market product'. While most classic innovations lead to products new both to the market and to the firm, it is possible that the product is new to the firm but not new to the market, e.g., certain technology transfers</i></p>
Unit	Enterprises
Evidence	<p>Record of business - Name, address including post code, contact details, company registration number (CRNs) if applicable. Each enterprise should have a unique identifier at operational level during the course of the project.</p> <p>Support claimed through hours supported – record, electronic or paper, of support meeting the minimum threshold verified and signed by a senior member of staff in the enterprise assisted, including time period claimed.</p> <p>Products, processes, services:</p> <ul style="list-style-type: none"> Evidence might include the date a new or improved process became operational or the date the new product or service was launched from market information or

	<p>marketing literature. If product has not progressed to market, the enterprise should provide information on the status of the product.</p> <ul style="list-style-type: none"> • A self-declaration from the enterprise to confirm the product, process or service is new to the firm.
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1.4 3d-No of ent receiving support

Full Title	Productive investment: Number of enterprises receiving support
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)3d-No of ent receiving support • (LUPS)3d-No of ent receiving support
Guidance	Where non-financial assistance is provided, an enterprise is qualified to be counted where the support provided is equal to a minimum of one day of support
Unit	Enterprises
Evidence	<p>Priority 3</p> <p>This output is entered along with one of the other relevant priority 3 outputs that have been detailed above, please see the following section to see the evidence required:</p> <p><u>Section 1.5</u> - 3d-No of ent receive fin support, non-grants</p> <p><u>Section 1.6</u> - 3d-No of ent receive non-fin support</p> <p><u>Section 1.7</u> - 3d-No of ent receiving grants</p>

1.5 3d-No of ent receive fin support, non-grants

Full Title	Productive investment: Number of enterprises receiving financial support other than grants
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)3d-No of ent receive fin support, non-grants • (LUPS)3d-No of ent receive fin support, non-grants
Guidance	<p>Number of enterprises receiving non-grant type financial support, in forms of loan, interest subsidy, credit guarantee, venture capital or other financial instrument.</p> <p><i>'Subset of 'Number of enterprises receiving support'</i></p>
Unit	Enterprises
Evidence	<p>See full client file to show assessment and support provided</p> <ul style="list-style-type: none"> • Registration form (including demonstrating eligibility, where appropriate, e.g. for SME, see European Commission guidance: http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition/) • Screen prints or other evidence of SME status at time of requesting support • Appraisal form or similar showing eligible for support • State aid assessment if applicable • Record of support e.g., application, assessment and award, loan/grant agreement for the delivery agents making the investments as well as evidence of investment defrayal by way of bank statements • ERDF acknowledgement & logo • Proof of outcomes

1.6 3d-No of ent receive non-fin support

Full Title	Productive investment: Number of enterprises receiving non-financial support
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)3d-No of ent receive non-fin support • (LUPS)3d-No of ent receive non-fin support
Guidance	Where non-financial assistance is provided, an enterprise is qualified to be counted where the support provided is equal to a minimum of one day of support
Unit	Enterprises
Evidence	<p>See full client file to show assessment and support provided:</p> <ul style="list-style-type: none"> • Registration form (including demonstrating eligibility, where appropriate, e.g. for SME, see European Commission guidance: http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition/) screen prints or other evidence of SME status at time of requesting support • Appraisal form or similar showing eligible for support • State aid assessment if applicable • Award letter from the Lead Partner Record of support e.g. support provided, events attended, support procured on their behalf • Certified documentary evidence that shows a breakdown of the 7 hours from the advisor/contractor with a short description of activity. • Where support is in the form of a workshop/event, evidence can include: <ul style="list-style-type: none"> ○ Registration form ○ Agenda (including length of time) ○ Completed sign in sheet ○ Outcomes/feedback/evaluation forms required as evidence • ERDF acknowledgement, logo • Proof of outcomes <p>LPs must provide this evidence for all non-financial support which has taken place after issue of the revised National Rules (V7, issued 1st March 2018). However, for activity which had already taken place prior to revision of the National Rules, it may be difficult for LPs to fulfil the certification requirement, particularly where a contractor has been used & there is no longer any contact with that contractor. In such cases, the LP must be able to evidence that reasonable attempts have been made to secure the necessary certification. However, where LPs are still unable to provide the certification, the MA will accept a statement (on headed paper) from the contractor or the enterprise provided that the support received is clearly detailed & equates to at least 1 day (7 hours). An invoice stating that 1 day of support has been provided is not sufficient</p>

1.7 3d-No of ent receiving grants

Full Title	Productive investment: Number of enterprises receiving grants
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)3d-No of ent receiving grants • (LUPS)3d-No of ent receiving grants
Guidance	Number of enterprises receiving support in forms of non-refundable direct financial support conditional only to completion of project (grants).

	<i>Subset of 'Number of enterprises receiving support'</i>
Unit	Enterprises
Evidence	<p>See full client file to show assessment and support provided:</p> <ul style="list-style-type: none"> • Registration form (including demonstrating eligibility, where appropriate, e.g. for SME, see European Commission guidance: http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition/) • Screen prints or other evidence of SME status at time of requesting support • Appraisal form or similar showing eligible for support • State aid assessment if applicable • Record of support e.g., grant application, assessment, and award letter • ERDF acknowledgement and logo • Proof of outcomes • Invoice and Bank Statement SME paying company • Invoice from SME to project • Project paying grant

1.8 3d-No of new enterprises supported

Full Title	Productive investment: Number of new enterprises supported
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)3d-No of new enterprises supported • (LUPS)3d-No of new enterprises supported
Guidance	Where non-financial assistance is provided, an enterprise is qualified to be counted where the support provided is equal to a minimum of one day of support
Unit	Enterprises
Evidence	<p>Record of business - Name, address including post code, contact details, company registration number (CRNs) if applicable. Each enterprise should have a unique identifier at operational level during the course of the project.</p> <p>Support claimed through hours supported – record, electronic or paper, of support meeting the minimum threshold verified and signed by a senior member of staff in the enterprise assisted, including time period claimed.</p> <p>Support claimed for direct financial support - documentation demonstrating that value meeting the minimum threshold has been provided to the business, with a unique identifier.</p> <p>Evidence of a new business – Evidence of Companies House or HMRC registration less than 12 months before assistance is provided.</p>

1.9 3d-Employment increase in supported ent

Full Title	Productive investment: Employment increase in supported enterprises
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)3d-Employment increase in supported ent • (LUPS)3d-Employment increase in supported ent
Guidance	<p>Calculation of Full-Time Equivalent:</p> <ul style="list-style-type: none"> • Jobs can be full time, part time or seasonal

	<ul style="list-style-type: none"> • Seasonal (recurring) and part time jobs are to be converted to FTE using ILO/statistical/other standards • Temporary (ad hoc) jobs should not be counted <p>An evidence base for the capture of these jobs should be retained.</p> <p><i>Refer to European Commission Guidance Document indicator no. 8 for fuller guidance</i></p>
Unit	Full Time Equivalentents (FTE)
Evidence	<ul style="list-style-type: none"> • Copies of Job Descriptions/Contracts of new staff members • Evidence new staff member was aware of ERDF support (as per wording in contract/job description) • Evidence to define what type of job was created I.e. Full time/Part time or seasonal.

1.10 4f-Low Carbon change leader/demo projects

Full Title	Low carbon change leader/demonstration projects delivered
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)4f-LowCarbon change leader/demo projects • (LUPS)4f-LowCarbon change leader/demo projects
Guidance	Number of low carbon projects that are receiving support that does not involve direct financial transfer. e.g., advice, consultancy, enterprise incubators. Venture capital is considered as financial support.
Unit	Projects
Evidence	<ul style="list-style-type: none"> • Copy of the call • Application form • Assessment matrices • Assessment and decision (including reasons for this being a demo project), • Evidence of SME • Evidence of state aid • Signed offer of grant • Claim form • Evidence of payment • Confirming issue and email from Applicant confirming receipt

1.11 4f-Low Carbon projects receive fin support

Full Title	Low carbon projects receiving financial support
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)4f-LowCarbon projects receive fin support • (LUPS)4f-LowCarbon projects receive fin support
Guidance	Number of low carbon projects that are receiving support that does not involve direct financial transfer.

	e.g., advice, consultancy, enterprise incubators. Venture capital is considered as financial support
Unit	Projects
Evidence	<ul style="list-style-type: none"> • Copy of the call funding opportunity • Signed application form • Evidence of SME • State Aid Assessment • Assessment panel notes • Grant offer letter • Signed Funding Agreement and grant recipient email (including grantee account request form) • Request for Payment form (claim form) and compliance sign-off form • LP bank statement showing payment to applicant

1.12 4f-Low Carbon projects receive non-fin support

Full Title	Low carbon projects receiving non- financial support
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)4f-LowCarbon projects receive non-fin support • (LUPS)4f-LowCarbon projects receive non-fin support
Guidance	<p>Number of low carbon projects that are receiving support that does not involve direct financial transfer.</p> <p>e.g., advice, consultancy, enterprise incubators. Venture capital is considered as financial support</p>
Unit	Projects
Evidence	<ul style="list-style-type: none"> • Copy of the call • Service Request Form • Evidence of SME • Assessment Report confirming issue and email from Applicant confirming receipt • Confirmation of report sent to applicant which matches achievements date as agreed with MA

1.13 6g-Low carbon change leader/demo projects

Full Title	Resource Efficiency change leader/demonstration projects delivered
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)6g-Low carbon change leader/demo projects • (LUPS)6g-Low carbon change leader/demo projects
Guidance	<p>Number of low carbon projects that are receiving support that does not involve direct financial transfer.</p> <p>e.g., advice, consultancy, enterprise incubators. Venture capital is considered as financial support</p>
Unit	Organisations
Evidence	<ul style="list-style-type: none"> • Copy of the call • Application form • Assessment matrices • Assessment and decision (including reasons for this being a demo project)

	<ul style="list-style-type: none"> • Evidence of SME • State aid • Signed offer of grant • Claim form • Evidence of payment • Confirming issue and email from Applicant confirming receipt
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1.14 6g-Org/ent receive financial support

Full Title	Organisations and enterprises receiving financial support
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)6g-Org/ent receive financial support • (LUPS)6g-Org/ent receive financial support
Guidance	Number of organisations and enterprises that are receiving support that does not involve direct financial transfer (guidance, consultancy, enterprise incubators, etc.) Venture capital is considered as financial support
Unit	Organisations
Evidence	<ul style="list-style-type: none"> • Copy of the call funding opportunity • Signed application form • Evidence of SME • State Aid Assessment • Assessment matrices x 3 and panel notes • Grant offer letter • Signed Funding Agreement and grant recipient email (including grantee account request form) • Request for Payment form (claim form) • Compliance sign-off form • LP bank statement showing payment to applicant

1.15 6g-Org/ent receive non-financial support

Full Title	Organisations and enterprises receiving non-financial support
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)6g-Org/ent receive non-financial support • (LUPS)6g-Org/ent receive non-financial support
Guidance	Number of organisations and enterprises receiving both grant and non-grant type financial support, in form of loan, interest subsidy, credit guarantee, venture capital or other financial instrument
Unit	Organisations
Evidence	<ul style="list-style-type: none"> • Copy of the call • Service Request Form • Evidence of SME • Assessment Report confirming issue and email from Applicant confirming receipt. This should include evidence is required to support an equivalent of one day's support (7 hours) for this achievement and output to be claimed - (typically) in the form of a comprehensive report of recommendations or detailed business plan specific to the recipient or project

2. ERDF Non-Recipient Activity Outputs

2.1 1b-Areas of Innovation Services Created

Full Title	Areas of Innovation Services Created
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)1b-Areas of Innovation Services Created • (LUPS-ERDF)1b-Areas of Innovation Services Created
Guidance	Innovative Services defined as services which tackle all scientific, technological, organisational, financial, and commercial steps which actually, or are intended to, lead to the implementation of innovative activities. Provide the gross total floor area created in metres squared, for example by way of Final Construction Drawings
Unit	Gross Internal Floor Area (GIFA) created in metres squared
Evidence	<ul style="list-style-type: none"> • Evidence of the sector where the innovation activity is identified • Final construction drawings showing m²

2.2 1b-Data sets opened for innovation

Full Title	Data sets opened for innovation
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)1b-Data sets opened for innovation • (LUPS-ERDF)1b-Data sets opened for innovation
Guidance	<p>Number of datasets made publicly available to make more effective use of these assets to secure better outcomes.</p> <ul style="list-style-type: none"> • They might invest in system-wide data capture, integration and analytics capabilities • Investments could include open, flexible, integrated, and scalable ICT architectures that enable accelerated service innovation
Unit	Data Set – Whole Number
Evidence	<ul style="list-style-type: none"> • Details of dataset opened for innovation • Screenshot and URL of dataset

2.3 1b-Innovative Services in Cities Developed

Full Title	Innovative Services in Cities Developed
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)1b-Innovative Services in Cities Developed • (LUPS-ERDF)1b-Innovative Services in Cities Developed
Guidance	Innovative Services defined as services which tackle all scientific, technological, organisational, financial, and commercial steps which actually, or are intended to, lead to the implementation of innovative activities. Some of these are themselves innovative, others are not novel activities but are necessary for the implementation of innovations. Innovation activities also include Research and Development that is not directly related to the development of a specific innovation
Unit	Whole Number
Evidence	<ul style="list-style-type: none"> • Details of Innovative Service • API developed by GCC data team

	<ul style="list-style-type: none"> • This could be a thumbnail photograph, procurement/contract info, web link, etc. • screenshot of outputs such as datasets, which are only available on-line.
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2a-Additional businesses with broadband access of at least 30 Mbps

Full Title	Additional businesses with broadband access of at least 30 Mbps
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)2a-Additional businesses with broadband access of at least 30 Mbps
Guidance	<p>Number of businesses with internet access with a download speed of at least 30 Mb/sec and who before only had more limited access or did not have access at all.</p> <p>The capacity to access must be a direct consequence of the support. The indicator measures businesses with the possibility to access, not whether the people in the business actually choose to be connected or not.</p> <p><i>30 Mbps is in line with EU2020, see COM(2010)245 "A digital agenda for Europe"</i></p>
Unit	Businesses
Evidence	Office of National Statistics report

2.4 2a-Additional households with broadband access of at least 30 Mbps

Full Title	ICT Infrastructure: Additional households with broadband access of at least 30 Mbps
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)2a-Additional households with broadband access of at least 30 Mbps
Guidance	<p>Number of households with internet access with a download speed of at least 30 Mb/sec and who before only had more limited access or did not have access at all.</p> <p>The capacity to access must be a direct consequence of the support. The indicator measures households with the possibility to access, not whether the people living in the households actually choose to be connected or not.</p> <p><i>30 Mbps is in line with EU2020, see COM(2010)245 "A digital agenda for Europe"</i></p>
Unit	Households
Evidence	Scottish Government statistics

2.5 3d-Employment increase in supported enterprises

Full Title	Productive investment: Employment increase in supported enterprises
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)3d-Employment increase in supported enterprises • (LUPS-ERDF)3d-Employment increase in supported enterprises
Guidance	<p>Calculation of Full-Time Equivalent: Jobs can be full time, part time or seasonal. Seasonal (recurring) and part time jobs are to be converted to FTE using ILO/statistical/other standards. Temporary (ad hoc) jobs should not be counted.</p> <p>An evidence base for the capture of these jobs should be retained.</p>

	<i>Refer to European Commission Guidance Document indicator no. 8 for fuller guidance.</i>
Unit	Full Time Equivalentents (FTE)
Evidence	<ul style="list-style-type: none"> • Copies of Job Descriptions/Contracts of new staff members • Evidence new staff member was aware of ERDF support (as per wording in contract/job description) • Evidence to define what type of job was created I.e. Full time/Part time or seasonal.

2.6 3d-Private investment match public support, non-grants

Full Title	Productive investment: Private investment matching public support to enterprises (non-grants)
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)3d-Private investment match public support, non-grants • (LUPS-ERDF)3d-Private investment match public support, non-grants
Guidance	<p>Total value of private contribution in supported project that qualifies as state aid where the form of support is other than grant</p> <p><i>See Common Indicator 3 'Number of enterprises receiving financial support other than grants'), including non-eligible parts of the project</i></p>
Unit	Enterprises
Evidence	<p>Private sector organisations – For each funder: name, address, contact details, status of organisation or individual and the organisation/business they represent.</p> <p>In-kind contributions – Recipient statement (signed by finance director) on what was provided, its financial value (receipts/ invoices) and how it was used. In-kind contributions must comply with National Eligibility Rules.</p>

2.7 4e-Cycle networks or walking paths constructed

Full Title	Cycle networks or walking paths constructed
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)4e-Cycle networks or walking paths constructed • (LUPS-ERDF)4e-Cycle networks or walking paths constructed
Guidance	Number of km of completed cycle networks or walking paths
Unit	Kilometres (km)
Evidence	<ul style="list-style-type: none"> • Photographic evidence • Location maps

2.8 4e-Low carbon travel and transport hubs supported

Full Title	Low carbon travel and transport hubs supported
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)4e-Low carbon travel and transport hubs supported • (LUPS-ERDF)4e-Low carbon travel and transport hubs supported
Guidance	"Hubs" can be categorised as one of two types: active transport or low carbon. An 'Active Transport Hub' is a focal point for cycling and walking routes and behaviour change initiatives that support and encourage people to choose active travel for short journeys. A

	"Low Carbon Hub" will provide refuelling facilities for a range of alternative fuels and transport modes.
Unit	Hubs
Evidence	<ul style="list-style-type: none"> • Photographic evidence of installations • Location maps • Verification of commissioning of electric vehicle charge points • Data from charge events demonstrating usage electric vehicle charge points • Refuelling data from alternative fuel refuelling sites.

2.9 4e-No of ULEV registrations in Scotland

Full Title	No of ULEV registrations in Scotland
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)4e-No of ULEV registrations in Scotland • (LUPS-ERDF)4e-No of ULEV registrations in Scotland
Guidance	Total number of ultra-low emission vehicles registered in Scotland. ULEV are vehicles which emit emissions that are 50% cleaner than the current average year's models
Unit	Registrations
Evidence	Registration of ULEV data report

2.10 4e-Smart Ticketing schemes created

Full Title	Smart Ticketing schemes created
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)4e-Smart Ticketing schemes created • (LUPS-ERDF)4e-Smart Ticketing schemes created
Guidance	A ticketing scheme where the entitlement to travel (or ticket) is stored electronically on a microchip rather than being printed on a paper ticket and enables the creation of a single multi-supplier ticket
Unit	Scheme
Evidence	<ul style="list-style-type: none"> • Details of schemes • URL links to ticket, smart travel webpages • Project Summary Report

2.11 4f-Estimated annual decrease of GHG

Full Title	GHG reduction: Estimated annual decrease of GHG
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)4f-Estimated annual decrease of GHG • (LUPS-ERDF)4f-Estimated annual decrease of GHG
Guidance	<p>This indicator is calculated for interventions directly aiming to increase renewable energy production (see indicator 30) or to decrease energy consumption through energy saving measures (see indicators 31 and 32), thus its use is mandatory only where these indicators are relevant.</p> <p>Uses for other interventions with possible GHG impact are optional with methodology developed by the Managing Authority.</p>

	<p>The indicator will show:</p> <ul style="list-style-type: none"> • The total estimated of annual decrease by the end of the period, not the total decrease throughout the period • In case of renewable energy production, the estimate is based on the amount of primary energy produced by supported facilities in a given year (either one year following project completion or the calendar year after project completion) • Renewable energy is supposed to be GHG neutral and replacing non-renewable energy production • GHG impact of non-renewable energy is estimated through the MS total GHG emission per unit of non-renewable energy production • In case of energy saving measures, the estimate is based on the amount of primary energy saved through in a given year supported operations (either one year following project completion or the calendar year after project completion) • Saved energy is supposed to be replacing non-renewable energy production. GHG impact of non-renewable energy is estimated through the MS total GHG emission per unit of non-renewable energy production
Unit	Tonnes of CO2eq
Evidence	<ul style="list-style-type: none"> • Waste Audit Assessment • Signed agreement confirming installation date • Output workings

2.12 6c-Proj developing natural & cultural assets

Full Title	Projects Developing Natural and Cultural Assets
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)6c-Proj promoting natural & cultural assets
Guidance	<p>This investment priority is restricted to the Transitional area and mostly targeted at the more remote and rural areas within the region. Projects supported will focus on supporting sustainable environmental management and economic use of the natural and cultural assets in the region. Actions will have to demonstrate credible potential to deliver new economic and social impact. The region has a unique natural, historical and cultural heritage, these assets are significant within Scotland and include a number of World Heritage and archaeological sites and geoparks. They are unique selling points for both the region and Scotland as a whole and are directly linked to opportunities for the cultural and creative industries and tourism sectors, however these require to be managed sensitively to safeguard for future generations. This investment priority will aim to enhance the experience and products on offer, increasing the range and also the quality of jobs and productivity of the sectors (such as tourism) through sensitive management, development and coordinated promotion of these assets. Actions which will be supported include:</p> <ul style="list-style-type: none"> • Investment in infrastructure supporting the sustainable use of natural and cultural heritage assets • Digital interpretation projects and interpretive media that promote and protect natural and cultural heritage and provide local economic and social benefits • Improving accessibility, interpretation and quality of sustainable development opportunities based on the region's heritage • Promoting and developing the unique and distinctive natural and cultural heritage (such as Gaelic and the region's musical heritage) and resources of the region. These activities should not be generic marketing campaigns but focussed clearly on natural and/or cultural

	heritage to encourage new visitors and expand markets; • Projects to develop new products or services to groups of enterprises and sectors based on the region's natural resources, particularly for the tourism sector.
Unit	Project
Evidence	<ul style="list-style-type: none"> • The call for projects in 2018 to apply to the fund • Provision of publicity as per the ERDF publicity requirements, for each project, and for the Fund • Individual blog posts about each project, shared here (English and Gaelic): https://www.nature.scot/funding-and-projects/natural-and-cultural-heritage-fund-nchf/our-projects/natural-and-cultural-heritage-fund-project-updates • Record of event bringing together all the projects • A film summarising the work of the fund

2.13 6c-Proj promoting natural & cultural assets

Full Title	Projects Promoting Natural and Cultural Assets
EUMIS Titles	<ul style="list-style-type: none"> • (H&I)6c-Proj developing natural & cultural assets
Guidance	<p>This investment priority is restricted to the Transitional area and mostly targeted at the more remote and rural areas within the region. Projects supported will focus on supporting sustainable environmental management and economic use of the natural and cultural assets in the region. Actions will have to demonstrate credible potential to deliver new economic and social impact. The region has a unique natural, historical and cultural heritage, these assets are significant within Scotland and include a number of World Heritage and archaeological sites and geoparks. They are unique selling points for both the region and Scotland as a whole and are directly linked to opportunities for the cultural and creative industries and tourism sectors, however these require to be managed sensitively to safeguard for future generations. This investment priority will aim to enhance the experience and products on offer, increasing the range and also the quality of jobs and productivity of the sectors (such as tourism) through sensitive management, development and coordinated promotion of these assets. Actions which will be supported include:</p> <ul style="list-style-type: none"> • Investment in infrastructure supporting the sustainable use of natural and cultural heritage assets • Digital interpretation projects and interpretive media that promote and protect natural and cultural heritage and provide local economic and social benefits • Improving accessibility, interpretation and quality of sustainable development opportunities based on the region's heritage • Promoting and developing the unique and distinctive natural and cultural heritage (such as Gaelic and the region's musical heritage) and resources of the region. These activities should not be generic marketing campaigns but focussed clearly on natural and/or cultural heritage to encourage new visitors and expand markets; • Projects to develop new products or services to groups of enterprises and sectors based on the region's natural resources, particularly for the tourism sector.
Unit	Projects
Evidence	<ul style="list-style-type: none"> • The call for projects in 2018 to apply to the fund • Provision of publicity as per the ERDF publicity requirements, for each project, and for the Fund

	<ul style="list-style-type: none"> • Individual blog posts about each project, shared here (English and Gaelic): https://www.nature.scot/funding-and-projects/natural-and-cultural-heritage-fund-nchf/our-projects/natural-and-cultural-heritage-fund-project-updates • Record of event bringing together all the projects • A film summarising the work of the fund
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2.14 6d-Greenspace created or enhanced in urban areas

Full Title	Greenspace created or enhanced in urban areas
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)6d-Greenspace created or enhanced in urban areas • (LUPS-ERDF)6d-Greenspace created or enhanced in urban areas
Guidance	<p>Size of renovated/newly developed publicly accessible greenspace. Greenspace is any vegetated land or water within an urban area. Examples include</p> <ul style="list-style-type: none"> • parks, gardens, playing fields, play areas, woods and other natural areas, grassed areas, allotments; • green corridors such as paths, disused railway lines, rivers and canals; • and derelict, vacant and contaminated land which has the potential to be transformed
Unit	Ha (Hectare - Land Measurement)
Evidence	<ul style="list-style-type: none"> • Details of work carried out • Photographic evidence • Location maps

2.15 6d-Projects delivering new/improved green infrastructure

Full Title	Projects delivering new/improved green infrastructure
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)6d-Projects delivering new/improved green infrastructure • (LUPS-ERDF)6d-Projects delivering new/improved green infrastructure
Guidance	<p>Count of the number of projects providing new or improved green infrastructure addressing the spatial structure of natural and semi-natural areas but also other environmental features which enable citizens to benefit from its multiple services.</p> <p>The underlying principle of Green Infrastructure is that the same area of land can frequently offer multiple benefits if its ecosystems are in a healthy state. Numerous projects/initiatives in the same area should only be counted once</p>
Unit	Projects
Evidence	Contracts signed, photographs

2.16 6g-Estimated annual decrease of GHG

Full Title	GHG reduction: Estimated annual decrease of GHG
EUMIS Titles	<ul style="list-style-type: none"> • (H&I-ERDF)6g-Estimated annual decrease of GHG • (LUPS-ERDF)6g-Estimated annual decrease of GHG

Guidance	<p>This indicator is calculated for interventions directly aiming to increase renewable energy production (see indicator 30) or to decrease energy consumption through energy saving measures (see indicators 31 and 32), thus its use is mandatory only where these indicators are relevant.</p> <p>Uses for other interventions with possible GHG impact are optional with methodology developed by the Managing Authority.</p> <p>The indicator will show:</p> <ul style="list-style-type: none"> • The total estimated of annual decrease by the end of the period, not the total decrease throughout the period • In case of renewable energy production, the estimate is based on the amount of primary energy produced by supported facilities in a given year (either one year following project completion or the calendar year after project completion) • Renewable energy is supposed to be GHG neutral and replacing non-renewable energy production • GHG impact of non-renewable energy is estimated through the MS total GHG emission per unit of non-renewable energy production • In case of energy saving measures, the estimate is based on the amount of primary energy saved through in a given year supported operations (either one year following project completion or the calendar year after project completion) • Saved energy is supposed to be replacing non-renewable energy production. GHG impact of non-renewable energy is estimated through the MS total GHG emission per unit of non-renewable energy production
Unit	Tonnes of CO2eq
Evidence	<ul style="list-style-type: none"> • Monitoring Report • Signed agreement confirming installation date • Output workings

3. ERDF Results

3.1 1b-No of innovative active enterprises

Full Title	Number of innovative active enterprises
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 1b-No of innovative active enterprises • (LUPS) 1b-No of innovative active enterprises
Unit	Number of Enterprises/SMEs that have become Innovatively Active
Evidence	<ul style="list-style-type: none"> • Copy of the call funding opportunity • Signed application form • Evidence of SME • State Aid Assessment • Assessment matrices x 3 and panel notes • Grant offer letter • Signed Funding Agreement and grant recipient email (including grantee account request form) • Request for Payment form (claim form) • Compliance sign-off form

	<ul style="list-style-type: none"> • LP bank statement showing payment to applicant
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3.2 3d-Employment in Smart Specialisation Sectors

Full Title	Employment in Smart Specialisation Sectors
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 3d-Employment in Smart Specialisation Sectors • (LUPS) 3d-Employment in Smart Specialisation Sectors
Guidance	<p>Calculation of Full-Time Equivalent:</p> <ul style="list-style-type: none"> • Jobs can be full time, part time or seasonal • Seasonal (recurring) and part time jobs are to be converted to FTE using ILO/statistical/other standards • Temporary (ad hoc) jobs should not be counted • An evidence base for the capture of these jobs should be retained <p><i>Refer to European Commission Guidance Document indicator no. 8 for fuller guidance</i></p>
Unit	Full time equivalents above the baseline set at the start of the intervention
Evidence	<ul style="list-style-type: none"> • Copies of Job Descriptions/Contracts of new staff members • Evidence new staff member was aware of ERDF support (as per wording in contract/job description) • Evidence to define what type of job was created i.e. Full time/Part time or seasonal

3.3 3d-No of SMEs exporting

Full Title	Number of SMEs exporting
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 3d-No of SMEs exporting • (LUPS) 3d-No of SMEs exporting
Guidance	<p>Increase in the overall total SMEs exporting to the rest of the world (i.e. outwith Scotland). Exports are defined as direct sales to customers based outside Scotland, including those visitors to Scotland.</p> <p>Figures are gross of indirect taxes, duties and levies (except VAT) invoiced to customers and exports of goods are on free on board basis (exclude overseas freight and insurance costs)</p>
Unit	SME's
Evidence	<ul style="list-style-type: none"> • Copies of purchase order • Copy of Invoice(s) to business • Copies of shipping information • Evidence of defrayal

4. ERDF Non-Recipient Activity Results

4.1 1b-Additional leverage of BERD

Full Title	Additional leverage of BERD
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EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 1b-Additional leverage of BERD • (LUPS) 1b-Additional leverage of BERD
Guidance	Total funds leveraged from Business Enterprise Research and Development Expenditure
Unit	GBP (£)
Evidence	<ul style="list-style-type: none"> • Email confirmation of Project completion • Confirmation of expenditure and notification of expected outputs. • Report on this measure globally/Nationally at company level, this is then matched back to what companies have been claimed under ERDF.

4.2 2a-No of high-speed broadband residential & business subs in H&I

Full Title	No of high speed broadband residential and business subscriptions in the Highlands and Islands
EUMIS Titles	(H&I) 2a-No of high speed broadband residential and business subscriptions in H&I
Guidance	For this Priority Axis, both strategic interventions and subsequent individual operations will be selected based on • State aid and procurement compliance • Focus on the most remote and difficult to reach communities, where either no coverage exists or where lack of coverage in some areas is combined with speeds below 2 Mbps in other areas to be treated • Community engagement • A suitable options appraisal to ensure the right kind of technology is being applied to difficult and remote territories • A demonstration of direct links between further roll-out support and demand stimulation activity for communities and businesses • Affordability within the EU Funds envelope, and certainty of match funding, to ensure absorption and balanced programmes • Additionality, e.g evidence of how any specific operation fits alongside existing provision and improves the offer and outcomes of domestic policy alone.
Unit	No of subscriptions
Evidence	Scottish Government statistical report

4.3 3d-No of SMEs exporting

Full Title	Number of SMEs exporting
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 3d-No of SMEs exporting • (LUPS) 3d-No of SMEs exporting
Guidance	<p>Increase in the overall total SMEs exporting to the rest of the world (i.e. out with Scotland). Exports are defined as direct sales to customers based outside Scotland, including those visitors to Scotland.</p> <p>Figures are gross of indirect taxes, duties and levies (except VAT) invoiced to customers and exports of goods are on free on board basis (exclude overseas freight and insurance costs)</p>
Unit	SME's
Evidence	<ul style="list-style-type: none"> • Copies of purchase order • Copy of Invoice(s) to business • Copies of shipping information • Evidence of defrayal

4.4 4e-Journeys undertaken using smart ticketing

Full Title	Journeys undertaken using smart ticketing
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 4e-Journeys undertaken using smart ticketing • (LUPS) 4e-Journeys undertaken using smart ticketing
Guidance	<p>The main focus of this investment priority will be to</p> <ul style="list-style-type: none"> • Increase in journeys to work undertaken by public or active travel • No of journeys undertaken through smart ticketing
Unit	Journeys (Whole Number)
Evidence	Transport Scotland Statistical Report

4.5 4e-Proportion of journeys to work undertaken by public or active travel

Full Title	Proportion of journeys to work undertaken by public or active travel
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 4e-Proportion of journeys to work undertaken by public or active travel • (LUPS) 4e-Proportion of journeys to work undertaken by public or active travel
Guidance	<p>All actions under this investment priority will contribute towards ‘decreasing greenhouse gas emissions through uptake of environmentally friendly transport modes’. The actions will support activity that will address the perception of public or active travel as disjointed and lacking adequate facilities and services. The target groups for projects such as this include those who use the car for short journeys, those who are at risk of health issues due to lack of exercise and those who are excluded from employment opportunities in areas which lack adequate transport links. Actions will also encourage the usage and take-up of more sustainable technologies, including ultra-low emission vehicles, through the provision of services to provide certainty of supply and address market failure.</p>
Unit	Percentage of Journeys (%)
Evidence	Transport Scotland statistical report

4.6 4f- Employment in low carbon sector in Scotland

Full Title	Employment in low carbon sector in Scotland
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 4f- Employment in low carbon sector in Scotland • (LUPS) 4f-Employment in low carbon sector in Scotland
Guidance	<p>The main focus for this investment priority is to increase investment in the low carbon economy but it is also important to acknowledge this is a relatively young but growing part of the Scottish economy.</p> <p>Calculation of Full Time Equivalent:</p> <ul style="list-style-type: none"> • Jobs can be full time, part time or seasonal • Seasonal (recurring) and part time jobs are to be converted to FTE using ILO/statistical/other standards • Temporary (ad hoc) jobs should not be counted • An evidence base for the capture of these jobs should be retained <p><i>Refer to European Commission Guidance Document indicator no. 8 for fuller guidance</i></p>

Unit	Full Time Equivalent (FTE)
Evidence	<ul style="list-style-type: none"> • HR letter from business with details of employment (time etc.), • Job description

4.7 4f-Low carbon investment levered into Scotland by private & institutional investors

Full Title	Low carbon investment levered into Scotland by private and institutional investors (EUR)
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 4f-Low carbon investment levered into Scotland by private and institutional investors (EUR) • (LUPS) 4f-Low carbon investment levered into Scotland by private and institutional investors (EUR)
Guidance	The main area of focus for the priority is to support projects to investment readiness stage and therefore increase leverage from private sector to low carbon projects
Unit	Euro per annum
Evidence	<ul style="list-style-type: none"> • Bank statement or confirmation letter • Signed agreement • LP also has all the application information used within the output.

4.8 6c-Increase in Employment and Sustainable Tourism

Full Title	Increase in Employment and Sustainable Tourism
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 6c-Increase in Employment and Sustainable Tourism
Guidance	<p>This investment priority is predominantly focused on the more remote rural areas within the transition region, although projects in other areas with potential to make a regional impact may be eligible . To ensure an impact from a limited budget, targeting these areas for investment, will ensure that the benefits are evident and complement wider local and regional development plans; both in terms of environmental, economic and social impact. All capital projects supported will complete a holistic impact assessment, measuring both short and long term impacts: this is consistent with a key recommendation of the Cultural Heritage Counts For Europe report</p> <p>Whilst the scale of investment is relatively small, its focus on more remote areas should provide a measurable impact. The Office for National Statistics Sustainable Tourism Employment statistics will be used to monitor impact. These statistics can be provided at both a regional and local authority area level. Whilst a baseline has been provided covering the whole region, it is likely that only some local authority areas will benefit directly from this funding and the impact on sustainable tourism employment will be therefore be able to monitored at a sub-regional level. The current baseline is 26,200. Some local authority areas are experiencing high growth currently through the influx of visitors due to exchange rates and an increase in, for example, the cruise market. Given the value of the funding available (around €9m) a 5% increase has been set. Employment generation is a key indicator for this activity but consideration will also be given to an evaluation of visitor perceptions of this sector in the supported areas given the investment priority is focused on adding value to assets, protecting these and promoting them.</p>
Unit	Full Time Equivalent (FTE)

Evidence	<ul style="list-style-type: none"> • HR letter from business with details of employment (time etc.) • Job description
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4.9 6d-Improved health and well-being

Full Title	Improved health and well-being
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 6d-Improved health and well-being • (LUPS) 6d-Improved health and well-being
Unit	No of people
Evidence	People counter reports (feedback form)

4.10 6d-Improved quality of place through better green infrastructure

Full Title	Improved quality of place through better green infrastructure
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 6d-Improved quality of place through better green infrastructure • (LUPS) 6d-Improved quality of place through better green infrastructure
Unit	Projects
Evidence	Open Space Audit showing increased score.

4.11 6d-Improved satisfaction with the quality of local greenspace

Full Title	Improved satisfaction with the quality of local greenspace
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 6d-Improved satisfaction with the quality of local greenspace • (LUPS) 6d-Improved satisfaction with the quality of local greenspace
Unit	Projects
Evidence	Local Survey Data

4.12 6g-Savings from resource efficiency investments in supported sectors

Full Title	Savings from resource efficiency investments in supported sectors
EUMIS Titles	<ul style="list-style-type: none"> • (H&I) 6g-Savings from resource efficiency investments in supported sectors • (LUPS) 6g-Savings from resource efficiency investments in supported sectors
Guidance	Annual financial savings resulting from the production of more value using less material and consuming differently. The value captured is the difference between the annual production value, prior to ERDF intervention, and the new value, post intervention
Unit	GBP per annum (£)
Evidence	<ul style="list-style-type: none"> • Evaluation report (includes breakdown of savings) • Signed application & agreement, audit report