



PART THREE FOOD CO-OPERATION - PHASE ONE APPLICATION FORM FEASIBILITY STUDY OR MARKET RESEARCH

NOTE: This form should only be completed if you are applying for grant aid towards a Feasibility Study or market research under the Co-operation element of the Food Processing, Marketing and Co-operation Grant Scheme.

1. Please give a description of the Feasibility Study or Market Research that you wish to undertake, and the proposed collaborative supply chain to which it relates. Proposals can involve the development of new products and new markets, improving the presentation, packaging and preparation of products, and strengthening local supply chains through support for the processing and marketing of locally produced food.

2. What are the objectives of the proposed Study or Market Research?

3. Please attach an itemised Proposal, including the Quotation, Terms of Reference and Methodology, from the consultants that you would like to undertake this work and tick here to confirm you have done so.
4. What are the consultant's qualifications and/or experience relevant to carrying out the proposed Study?

5. Please attach a copy of your latest annual accounts and tick the box to show you have done so.
6. Why would the Study be unable to proceed without the award of grant aid?

7. Please provide details of the costs of the proposal:

Consultancy Costs	_____
Travel and Subsistence	_____
Research and Development	_____
Product Presentation	_____
Other (Please specify):	_____
Other (Please specify):	_____
Total	_____

8. Please provide details of how will the costs of the study be funded? Please attach letters from your bank or other funding bodies showing the amount and conditions relating to the funding and tick the boxes to show you have done so.

Source (Grant Body, Bank Overdraft, Loan)	Amount	(tick box)
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
Total	_____	

9. Please give any further information which you feel may assist your application.

Now sign and date the Declaration.

FOOD PROCESSING, MARKETING AND CO-OPERATION GRANT SCHEME APPLICATION FORMS

DECLARATION

This Section MUST be completed by ALL applicants.

I confirm that the information contained in this application is true to the best of my knowledge and belief.

I confirm that I have read and understood the Explanatory Booklet accompanying the application together with the Guidance Notes within the application, and that I am authorised to sign this application form.

I undertake to meet all obligations in relation to planning permission and any other certificates or consents required. I also undertake to meet any obligations regarding hygiene, animal welfare and environmental protection that exist at present, or in the future.

I undertake to notify The Scottish Government in advance of making any changes or variations to the project as detailed in this application form.

I confirm that no work on the project has been carried out, other than, where applicable, consultants work, site purchase, obtaining quotations, obtaining planning permission, or the drawing of site plans. Any other work on the project will not commence before the date specified in writing by The Scottish Government.

I understand that the information given in this application may be used for monitoring and evaluation purposes.

Signature

Name (Print)

Position in Company

Date