



## FOOD PROCESSING, MARKETING AND CO-OPERATION GRANT SCHEME APPLICATION FORMS

### PART ONE GUIDANCE ON APPLICATION FORMS

1. Brief description of the four Grant Schemes:

- Part Two: Processing, Marketing and Co-operation applicants details.

To be completed by all applicants applying for assistance under this scheme. A brief summary of the project and rationale for undertaking the work should also be provided.

- Part Three: Food Co-operation Grant Scheme (Phase One - Feasibility Study/Market Research)

To be completed by applicants wishing to apply for co-operation assistance. A feasibility study or market research is required before consideration will be given to an application to support co-operation activity.

- Part Four: Processing and Marketing Grant Scheme (Capital Projects).

To be completed only where capital assistance is required.

- Part Five: Processing and Marketing Grant Scheme (Non-Capital Projects)

To be completed where support is required towards wider business development costs such as feasibility studies, product development etc.

- Part Six: Food Co-operation Grant Scheme (Phase Two – Costs of implementing the recommendations)

To support costs identified within the Feasibility Study/Market Research at part three.

2. For advice and assistance in completing these forms please contact:  
The Scottish Government Food Industry Unit on 0131 244 4762 or  
email [pmgenquiries@scotland.gsi.gov.uk](mailto:pmgenquiries@scotland.gsi.gov.uk)

3. In addition to the completed application form, you may need to submit quotations, confirmation of the award of Planning Permission (if applicable), previous accounts for the business and details of the funding net of grant aid.

4. Please answer as many questions as possible, giving full details. If the question is not relevant to your project, please leave blank.
5. If there is insufficient space on the form for your answer, please continue on a separate sheet of paper, clearly marking at the top of the page the Section to which it refers.
6. The application forms are available in Microsoft Word format. We would encourage you to complete these and email to [pmgenquiries@scotland.gsi.gov.uk](mailto:pmgenquiries@scotland.gsi.gov.uk), while sending quotations, accounts and funding letters, together with the signed declaration by post.

**SCOTTISH GOVERNMENT  
FOOD INDUSTRY UNIT**