





Record Of Informing Certain Parties (cont)

This page will only need to be completed if the nearest relative has not been informed, or has been informed, but does not live with the aforementioned person.

To be completed as soon as is reasonably practicable after the removal to the place of safety.

Further Information 1

Complete A or B as appropriate

A  the following person, who resides with the aforementioned person, has been informed

Surname [grid]

First Name [grid]

OR

B  a person who provides a care service, other than

- (i) by virtue of a contract of employment, or other contract, with any person, or
(ii) as a volunteer for a voluntary organisation,

for the aforementioned person who was removed to the place of safety, has been informed. Their name and address are detailed below

Surname [grid]

First Name [grid]

Address [grid]

Postcode [grid]

Further Information 2

If it was not reasonably practicable to inform the aforementioned person's nearest relative, please provide reasons why this was the case

3



Notification To Mental Welfare Commission

The Mental Welfare Commission must be sent a copy of this form before the expiry of 14 days beginning with the day on which the aforementioned person was removed to the place of safety.

The form should be sent to:

The Mental Welfare Commission for Scotland  
K Floor  
Argyle House  
3 Lady Lawson Street  
EDINBURGH  
EH3 9SH

Completion Details

This form was completed by -

Surname [Grid]

First Name [Grid]

Rank [Grid]

Police Station [Grid]

Town / City [Grid]  
if different from Police Station above

Telephone [Grid]

Signed [Text Box]

Date [Grid] / [Grid] / [Grid]

Notes

The Police Officer completing this form should inform the Director of Social Work in the relevant local authority

The relevant matters are those requested in this form

