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Dear Director of Social Work / Chief Officer,

OFFICIAL & NATIONAL STATISTICS FOR SOCIAL SERVICES 2017

1. INTRODUCTION

This letter provides details of all Social Care surveys which are due for completion and return during 2017. It does not include surveys relating to Children and Families or Criminal Justice. A copy of this letter has been sent to the relevant contact for each survey within your Local Authority. Links to all surveys for 2017 can be accessed from the Scottish Government website at: www.gov.scot/hscuser

2. WHAT DO I NEED TO DO?

You should note the deadlines for all surveys (set out in Annex C) and particularly the deadline of **31st July 2017** for the Social Care Survey and Learning Disability Statistics. It is important that Local Authorities meet these deadlines so that the various Official Statistics producers can in turn meet the pre-announced schedule for publication of National Statistics.

3. WHAT IS PUBLISHED?

Last years surveys resulted in the following published statistics (see Annex B for more about Social Care publications):

- [Social Care Services, Scotland 2016](#) (National Statistics)
- [Self-Directed Support Scotland 2014-15](#) (Data under Development)
- [Free Personal and Nursing Care, Scotland 2014-15](#) (National Statistics)
- [Care Homes, Scotland 2015-16](#) (National Statistics)
- [Adults with Learning Disabilities, Scotland 2015](#) (National Statistics)
- [Scottish Social Service Sector: Report on 2015 Workforce data](#) (Official Statistics)
- [Mental Health Officers \(Scotland\) 2015](#) (National Statistics)

4. SOCIAL CARE SURVEYS 2017

The following surveys should be returned this year:

Annual:

- **Social Care Survey, 2016-17** - return using ProcXed system
- **Learning Disability Statistics Scotland, 2017** – return using ProcXed system
- **Scottish Care Homes Census, 2016-17** – return using Care Inspectorate eForms
- **Local Authority Social Work Services (LASWS), 2017** – Collected by Scottish Social Services Council (SSSC)

Quarterly:

- Quarterly Survey: **Care Homes** (Jan-Mar 2017 quarter only)
- Quarterly Survey: **Eligibility Criteria and Waiting Times Survey** (Jan-Mar 2017 quarter only)
- **NEW Carers Census 2017-18**
<http://www.gov.scot/Topics/Statistics/Browse/Health/DataSupplier/CarersData>

For more details see:

Annex A – Social Care Surveys 2017 – Further Details

Annex B – Publications

Annex C – Timetable

Annex D – Contacts

5. WORK PLAN FOR NEXT YEAR

In addition to routine publications, over the coming year our focus will be on:

- Working closely with ISD, SCLD and partnerships along with data users and providers to develop a single Social Care Data collection which meets all user needs. We will be writing separately to you about this and the work will begin with a full user consultation on Social Care data needs.
- Working with health and social care partnerships, local authorities and carers centres to develop the new Carers Census which will provide evidence to monitor the impact of the Carers Act.
- Developing a [Tableau](#) publication for when we publish Free Personal and Nursing Care as well as the usual Excel spreadsheet. We will consult with users on their publication preferences going forward.
- Indexing the Social Care Survey data for 2010 – 2016. This will allow linkage of Social Care Survey to other data sources to produce anonymised data for 'statistics and research' purposes. Researchers can apply through the Public Benefit and Privacy Panel for Health and Social Care (PBPP) to access and analyse this data.

6. FOLLOW US....

We have a new blogging site which is replacing the current ScotStat email system. You can sign up at: <https://blogs.gov.scot/statistics/subscription-service/>

You can also follow ScotStat on Twitter ([@ScotStat](#)).

If you have any queries regarding any of the information in this letter or any of our surveys for 2017 then please do not hesitate to contact us – a full list of contacts is given in Annex D.

Yours sincerely,



Mrs Julie K Rintoul
Statistician

ANNEX A: Social Care Surveys 2016 – Further Details

Social Care Services, 2016-17

There are no changes to the Social Care Survey for 2016-17. The 2016-17 Survey includes sections on:

Full financial year 2016-17:

- Self-Directed support to purchase services
- A direct payment to purchase services
- Community Alarms
- Other telecare services
- Support Worker

Census week (including 31st March) 2017:

- Home care services including reablement services
- Housing Support services
- Meals services

The Social Care Survey should be returned to the Scottish Government by the end of July 2017 using the ProcXed system, which ensures a secure route for data transfer. All the information required to complete the census is available from our website at:

<http://www.gov.scot/Topics/Statistics/Browse/Health/DataSupplier>

Quarterly Monitoring Return, 2016-17

In 2017, the quarterly monitoring return will continue to focus on the collection of Eligibility Criteria and Waiting Times data for the Jan-March quarter.

The Jan-March 2017 quarter will also ask for care homes data on the number of long stay residents and those receiving FPNC within a care home. This information will be published in the annual Free Personal and Nursing Care publication.

More information from:

<http://www.gov.scot/Topics/Statistics/Browse/Health/Data/QuarterlySurvey>

Scottish Care Homes Census (SCHC), 2017

The Care Inspectorate are collecting the SCHC data on behalf of the Scottish Government using their eforms system which Care Homes already use to submit Annual Return data each year. The eform for 2016-17 is due for completion by Friday 16th June 2017. Information about the Scottish Care Homes Census will be emailed to individual Care Homes.

More information from:

<http://www.gov.scot/Topics/Statistics/Browse/Health/ScottishCareHomeCensusB>

Learning Disability Statistics Scotland, 2016-17

The Scottish Commission for Learning Disability are responsible for the publication of Official Statistics on adults with learning disabilities and/or on the autism spectrum known to local authorities in Scotland. Their publication was granted National Statistics status in 2015.

Their publication is the main source of data on adults with learning disabilities and/or on the autism spectrum known to local authorities in Scotland and is widely used by policy makers and analysts within Scottish Government. It is vital, therefore, that their collection deadlines are met.

Last year we held an event to discuss how best to minimise duplication between the Social Care Survey and the Learning Disability Statistics:

<http://www.gov.scot/Topics/Statistics/Browse/Health/LearningDisabilitynew/Event311016>

The changes resulting from that event are:

- The data collection period for LDSS has changed to mirror the Social Care Survey – this means the data collection period runs from 1st April 2017 to 31st July 2017
- LDSS now asks for the records of people with whom there was contact with in the last 12 months, not the last three years as it previously was
- LDSS is now asking for full Date of Birth as opposed to Year of Birth
- Postcode is now a mandatory field
- LDSS will not ask for Self-directed Support this year
- LDSS will ask for the equivalent Social Care ID Number of the people in the return as well as the LDSS ID Number they have been assigned. This will allow the Self-directed support data from the Social Care Survey to be linked with the Learning Disability statistics.

More information from: <http://www.sclid.org.uk/evidence-and-research/statistics/>

Local Authority Social Work Services (LASWS), 2016

The LASWS return covers all staff working in local authority social work services who are not part of a registered care service. Further detail on those workers who are Mental Health Officers (MHO) is also collected. The 2016 annual MHO report and annual Scottish Social Services Workforce Data (SSSWD) report are both due to be published in August 2017.

Data collection for these reports is already underway. The reference date for the 2017 data collection is Monday 4 December 2017, with data due by Friday 9 March 2018.

Carers Census **NEW******

A short life working group chaired by Social Work Scotland and consisting of partnerships, carers centres, National Carers Organisations, Scottish Government and carers was set up in June 2016 to develop data specification and guidance for a new data collection on support to carers. This is being introduced to monitor the impact of the Carers Act and has the support of COSLA and Social Work Scotland.

A consultation took place in November / December 2016 and the results along with guidance document for the survey will be made available at:

<http://www.gov.scot/Topics/Statistics/Browse/Health/DataSupplier/CarersData>

Data will be collected quarterly during 2017-18 – further information on this to follow.

Expenditure on Adult Social Care Services, Scotland, 2003-04 to 2013-14

On 24th March 2015 the Scottish Government published a new publication of Social Care expenditure data. This provides analysis of expenditure on Social Care services over the decade prior to Health and Social Care Integration in Scotland. The spreadsheet which accompanies the publication provides analysis at local authority level.

<http://www.gov.scot/Publications/2015/03/5885>

Scotland's Carers

On 24th March 2015, the Scottish Government published a new publication bringing together research and statistics on unpaid carers in Scotland. The spreadsheet which accompanies the publication allows for much analysis at local authority level.

<http://www.gov.scot/Topics/Statistics/Browse/Health/Data/Carers>

Social Care Experience Survey

The Health and Care Experience Survey asked about Social Care experience and Carers Experience in 2013/14 and 2015/16. Data from this survey feeds into [Health & Social Care integration Indicators](#).

<http://www.gov.scot/Topics/Statistics/Browse/Health/GPPatientExperienceSurvey>

Social Care Services

For annual Social Care Survey publications see:

<http://www.gov.scot/Topics/Statistics/Browse/Health/Data/HomeCare>

Self-Directed Support

In 2016 we published a new 'data under development' publication setting out client and expenditure figures for Self-directed Support (SDS) in its first year of implementation (2014-15): <http://www.gov.scot/Publications/2016/07/6165>

Free Personal and Nursing Care

The annual Free Personal and Nursing Care publication brings together data from a variety of different sources to give a picture of: the number of people benefiting from free personal care and free nursing care in Scotland; and how much Local Authorities spend on personal care services: <http://www.gov.scot/Topics/Statistics/Browse/Health/Data/FPNC>

Social Services Workforce

The SSSC make available all their workforce statistics publications on their workforce data website, which also has an area for users to interact with the data and create their own visualisations: <http://data.sssc.uk.com>

Adults with Learning Disability

SCLD publish the official statistics on Adults with Learning Disability in Scotland. The website features annual statistics releases, a [blog](#) and a [data visualisation](#) section.

<http://www.sclد.org.uk/evidence-and-research/statistics/>

Scottish Care Homes Census

ISD publish information from the Scottish Care Homes Census at:

<http://www.isdscotland.org/Health-Topics/Health-and-Social-Community-Care/Care-Homes/Census/>

ANNEX C: Social Care Surveys 2016 – Timetable

National Statistics protocols on release practices require us to produce a year ahead programme of statistical releases, along with the expected month of publication. The year ahead programme is designed to be of use to users and will appear in the Statistics page on the Scottish Government website:

<http://www.gov.scot/Topics/Statistics/ForthcomingPublications>

Our plans for the coming year are as follows:

PUBLICATION	Published by:	Date of publication:
Free Personal and Nursing Care, 2015-16	SG	June 2017
Self-Directed Support 2015-16	SG	June 2017
Quarterly Survey, Jan-Mar 2017	SG	June 2017
Learning Disability Statistics Scotland, 2017	SCLD	October 2017
Scottish Social Services Sector: Report on 2016 Workforce Data	SSSC	August 2017
Mental Health Officers, 2016	SSSC	August 2017
Social Care Services, 2017	SG	October 2017
Care Home Census, 2017	ISD Scotland	October 2017
Carers Census 2017-18	SG	TBC

In order to meet the publication schedule above we require forms to be returned, at the latest, by the dates given in the table below:

Survey:	Return by:
Scottish Care Homes Census	16 June 2017
Social Care Survey	31 July 2017
Learning Disability Statistics Scotland	31 July 2017

Quarterly Survey / Carers	Return by:
Jan-Mar 2017: Eligibility Criteria & Waiting Time Care Homes	27 May 2017
Apr-June 2017: Carers Census	30 August 2017

ANNEX D: Social Care Surveys 2016 – Contacts

The contact details for all enquiries regarding the surveys mentioned in this letter are as follows:

If emailing then send to: SWStat@gov.scot.

If you have any queries, or wish to speak to a particular person, you can contact us on the following numbers:

Name	Tel: 0131 244	Social Care Statistics
Julie Rintoul	5366	All Social Care
Ellen Lynch	4093	Data linking project, Mental Health Bed Census
Guy McGivern	5523	Social Care Survey, Self-Directed Support, Telecare, Learning Disability, Mental Health Bed Census
Kirsty Ciclitira	0741	Social Care Survey, Free Personal & Nursing Care, Carers Census, Adult Support & Protection.
Steven Gillespie	3777	Quarterly monitoring return, Care Homes census, general enquiries, requests for information

Name	Tel: 0131 244	ProcXed Team
Pamela Hunter	0323	IT support for Social Care Survey / LDSS
Stewart McIntosh	0299	Quality Assurance for Social Care Survey / LDSS

Name	Tel: 0141 248 3733	SCLD – Learning Disability Statistics Scotland
Chris Maguire		Evidence & Research Officer, SCLD

Name	Tel:	SSSC – Local Authority Social Work Services
Mike Docherty	07788 514731	All SSSC workforce data
James Arnold	01382 207305	LASWS return, SSSWD report
Phil McNicol	01382 346424	MHO report

Name	Tel: 0131 275	ISD – Scottish Care Homes Census
Rachel Porteous	7491	Scottish Care Homes Census