

## GUIDANCE FOR THE REGISTRATION OF A SPECIALIST TRANSPORT BUSINESS (STB) IN ACCORDANCE WITH THE AQUATIC ANIMAL HEALTH (SCOTLAND) REGULATIONS 2009

Regulation 12 of the Aquatic Animal Health (Scotland) Regulations 2009 ('the 2009 Regulations') require each Specialist Transport Business (STB) to be registered by Scottish Ministers. An STB is defined in regulation 3(1) of the 2009 Regulations as a "business or undertaking which wholly or mainly transports live aquaculture animals in means of transport specially designed or adapted for that purpose" and includes road transporters, helicopter transports and boats (well boats).

Please use the guidance below to assist in completing the application form for the registration of an STB.

### **1 Business details:**

Please complete with the full business name (including whether the business is Ltd etc.) and enter all details for the Chief Executive Officer (CEO) or owner of the business. The Companies House registration number should be included if applicable. This will be in the format of SC followed by three digits (in Scotland) and by an 8 digit number if registered in England or Wales. Please enter the grid reference of the main transport depot or main office, given in Ordnance Survey (OS) coordinates, e.g. NN165712 or latitude/ longitude map reference.

### **2. Business contact person details**

Please complete with the details for the person who will be the primary correspondent for the business.

### **3 Transport Authorisation Number:**

Anyone transporting any live vertebrate animals on journeys of over 65 kilometres (approximately 40 miles) as part of an economic activity must hold a valid authorisation to do so. This applies to all journeys irrespective of the mode of transport (e.g. sea, rail, air etc.) Where the transport is being carried out by a third party (e.g. an airline company or ferry company) these companies must also hold a valid authorisation. This requirement is **additional** to the registration requirement under regulation 12 of the 2009 Regulations.

Information on the requirements for the authorisation of transporters in accordance the Welfare of Animals (Transport) (Scotland) Regulations 2006, may be found at the [Specialist Transport Business guidance webpage](#).

Specific enquiries should be directed to the Animal and Plant Health Agency (APHA)

Welfare in Transport (WIT) Team  
Animal Health Veterinary Laboratory Agency  
Hadrian House,  
Wavell Drive,  
Rosehill Ind Est,  
Carlisle,  
Cumbria,  
CA1 2TB

**Telephone:** 03000 200 301

**Email:** [WIT@apha.gov.uk](mailto:WIT@apha.gov.uk)

If you already have a transport authorisation number in accordance with the Welfare of Animals (Transport) (Scotland) Regulations 2006, please complete the form with the unique reference number.

#### **4 Nature of transportation:**

**Journey type:** Please detail the type of journeys undertaken by your business. Please select all appropriate journeys. 65 km is equivalent to approximately 40 miles.

**Species transported:** Please detail all the species transported by your business. Additional sheets may be used if necessary.

**Transport out with Great Britain's (GB) Health Zone:** Please detail if any vehicles belonging to or operated by your business are involved in the transportation of aquatic animals out with the GB (Scotland, England and Wales) health zone. Operations in the Isle of Man, Channel Isles and Northern Ireland are classed as out with the GB health zone. Please list the health zone(s) or country / countries in which your business carries out the transportation of aquatic animals.

In the case of well boats returning from working out with the waters of the United Kingdom (UK) please detail if the well boat is disinfected in accordance with Annex 5 of the Code of Good Practice for Scottish Finfish Aquaculture (as amended) (CoGP). Please refer to the [CoGP website](#) for further information.

**Transport of aquatic animals subject to disease controls:** Please detail if your business is involved in the transportation of aquatic animals which are subject to disease control measures. (e.g, confirmed designation notice (CDN), or an initial designation notice (IDN), regulations 28 and 24, respectively, of the 2009 Regulations). If this information is not known please select 'unknown'. If your business is involved with the transportation of aquatic animals subject to disease controls, please specify where the vehicle operates (has operated) and the type of controls in place, if known.

**Single or multiple species:** Please detail if single or multiple species are transported simultaneously. If multiple species are transported simultaneously, please provide details of any separation between species whilst transported.

**Are multi source / multi destination collections / deliveries carried out?:** Please detail if your business is involved in the transportation of aquaculture animals from multi source sites or to multi destination sites as part of a single journey.

**Water exchange:** Please detail if your company exchanges any water during the transportation of aquaculture animals.

**Movements between management areas:** Please detail if your company is involved in the transportation of aquaculture animals between sea water management areas. A list of all sea water management areas in Scotland may be found on the [FHI web site](#) or by contacting the Fish Health Inspectorate at Marine Scotland.

**Transport containers:** Please detail if transport containers used to transport aquaculture animals are vehicle specific.

**Transport disinfection:** Please detail if the means of transport is cleaned and disinfected before each use. Guidance on the disinfection of vehicles may be found in the [Disinfection Guide version IV](#) or by contacting the Fish Health Inspectorate at Marine Scotland.

If the transportation is disinfected please provide details including the location at which vehicles are disinfected, when vehicles are disinfected, the type of disinfectant(s) used, the product names, the concentrations and the contact times.

#### **5 Vehicles:**

Please provide details of all the vehicles your company owns or operates including the registration number or name in the case of well boats, the vehicle make and model, the vehicle colour, the name of the registered owner, the vehicle description (i.e. well boat, lorry, trailer etc.), and the type of transport container (i.e. boat well, fibreglass tank, helicopter bucket etc.). Please attach additional sheets if necessary detailing additional vehicles.

**REGULATION 12(4) AND 12(5) OF THE AQUATIC ANIMAL HEALTH (SCOTLAND) REGULATIONS 2009 MAKE IT AN OFFENCE FOR AN OPERATOR (OF A STB) TO FAIL TO NOTIFY SCOTTISH MINISTERS, IN WRITING, OF ANY CHANGE TO INFORMATION SUPPLIED IN THIS APPLICATION, WITHIN 30 DAYS OF THE CHANGE.**

For this purpose, it is recommended that a copy of your application is retained for your records.

**REGULATION 12(6) OF THE AQUATIC ANIMAL HEALTH (SCOTLAND) REGULATIONS 2009 MAKES IT AN OFFENCE FOR A PERSON TO PROVIDE INFORMATION THAT IS FALSE, AND WHICH THAT PERSON KNOWS OR SUSPECTS IS FALSE.**

Completed forms should be sent via post/ fax or e-mail to:

Fish Health Inspectorate,  
The Marine Directorate,  
Marine Laboratory,  
375 Victoria Road,  
Aberdeen,  
AB11 9DB

Tel: (0131) 2443498

e-mail: [MS.fishhealth@gov.scot](mailto:MS.fishhealth@gov.scot)

Additional forms may be downloaded from the [FHI web site](#):